

JOB DESCRIPTION
FIRE FIGHTER/FIRE DRIVER

City of Reading - Department of Fire & Rescue Services

TITLE: Fire Fighter/Fire Driver

REPORTS TO: Platoon Chief, Senior Chief Officer or Fire Chief

DIRECTS: No Immediate Supervision of Personnel

POSITION: Drives and operates all apparatus and equipment assigned to the Department of Fire & Rescue Services, and performs fire suppression, rescue, hazardous-material, emergency medical, and related emergency and non-emergency services.

DUTIES & RESPONSIBILITIES:

- A. As directed by the Fire Chief.
- B. Maintains, cleans and cares for assigned fire station.
- C. Participates in training for fire, emergency medical, hazardous-materials and related emergency services as directed and authorized by the City.
- D. Drives, operates and cares for assigned apparatus and equipment
- E. Participates or assists in emergency and non-emergency operations as may be required, relating to fire, emergency medical, hazardous-materials and other related services, including fire-fighting; driving apparatus; operating pumps, aerial ladders/platforms, cascade systems; treating of sick or injured persons within the scope of certified skills, identification of and containment/management of hazardous-materials, storm and water removal services; medical assists; assists to Police Department for Fire Department related services; vehicle rescue and extrication; light and heavy rescues; and other services which may be required of the Department of Fire & Rescue Services or ordered by the Fire Chief or his Deputies.
- F. Performs fire hydrant surveys and inspections in accordance with past practice.
- G. Participates in pre-fire planning surveys and inspections.
- H. Assists in fire prevention and/or public fire safety education programs and related duties.
- I. Will possess and maintain without suspension or revocation thereafter, a valid Class I Pennsylvania Bureau of Motor Vehicles driver's license and a card of certification of authorization to operate Fire Department vehicles requiring Class 2 or 3 licenses as pursuant to the Act of February 15, 1980, No. 8 amending Title 75 (Vehicles) of the Pennsylvania Consolidated Statutes, as issued by the Fire Chief.
- J. Will act professional and respectful at all times to the Chief Officers, other career and volunteers and the general public.

- K. Maintain a working knowledge of all Fire Department General Orders, Standard Operating Procedures, Rules and Regulations, and any other directives concerning the work force.**
- L. Carries out all other duties and functions as assigned by the Fire Chief or his Deputies.**

March 2002